

FCMAT/California School Information Services Glossary of terms

AM	Annual SSID Maintenance Submission	The Annual SSID Maintenance submission is a required data submission in the fall of each year. It includes two steps: 1) submission of a student-level record for all currently enrolled students and all exited students for whom an exit has not yet been submitted, and 2) certification of the accuracy of the data submitted. The purpose of the Annual SSID Maintenance submission is to maintain the accuracy of the Locator database. See also <i>Statewide Student Identifier</i> .
ADAR	Anomaly Detection and Resolution	As used within the CSIS Program, an anomaly is a potential error in an SSID or a subsequent exit record. There are three types of anomalies, 1) multiple identifier anomalies (also known as MID anomalies) that occur when a SSID appears to have been issued to more than one student 2) concurrent enrollment anomalies (also known as CCE anomalies) when a single student appears to be enrolled in more than one local education agency, and 3) exit reason discrepancies (also known as ERD anomalies) that occur when there is a conflict between an exit reason and a subsequent enrollment record, such as a new enrollment for a student who was exited as a high school graduate.
API	Academic Performance Index	The Academic Performance Index is a numeric index (or scale) that ranges from a low of 200 to a high of 1000. The API is used to measure the academic performance and growth of schools in California. A school's score on the API is an indicator of a school's performance level. The statewide API performance target for all schools is 800. A school's growth is measured by how well it is moving toward or past that goal. A school's API Base is subtracted from its API Growth to determine how much the school improved in a year.
AYP	Adequate Yearly Progress	Under the federal accountability provisions in the No Child Left Behind (NCLB) Act, all public schools and school districts, are evaluated for Adequate Yearly Progress (AYP). Schools and school districts are required to meet AYP criteria on four measures: participation rate, percent proficient (also referred to as Annual Measurable Objectives or AMOs) in English-Language Arts and mathematics, API as an additional indicator for AYP, and graduation rate. Each of these four areas has specific requirements. See also <i>No Child Left Behind</i> .
CAG	CSIS Advisory Group	The California School Information Services Advisory Group facilitated by CSIS is made up of local LEA representatives that meet regularly to discuss and review new or revised SRRTS reporting requirements. See also <i>SRRTS</i> .
CAHSEE	California High School Exit Exam	State law, enacted in 1999, authorized the development of the California High School Exit Examination, which students in California public schools are required to pass to earn a high school diploma. Effective for the 2005-06 School Year, every California public school student who is attempting to earn a high school diploma is required to pass the CAHSEE, as well as meet all other state and local requirements.
CALPADS	California Longitudinal Pupil Achievement Data System	California Longitudinal Pupil Achievement Data System is a system that was authorized by SB 1453 in 2002. As required by statute, the system will provide: 1) school districts and the California Department of Education access to data necessary to comply with federal NCLB reporting requirements; 2) a better means of evaluating educational progress and investments over time; 3) LEAs information that can be used to improve pupil achievement; and 4) an efficient, flexible, and secure means of maintaining longitudinal statewide pupil level data.
CALTIDES	California Teacher Integrated Data Education System	Senate Bill 1614 authorized the development of the <i>California Longitudinal Teacher Integrated Data Education System</i> (CALTIDES). SB 1614 also authorizes the Commission on Teacher Credentialing (CTC) to assign Statewide Educator Identifiers (SEIDs) to all educators working in the K-12 public school system in a position that requires a credential or authorization granted by the CTC. CALTIDES will be a new comprehensive system environment that primarily entails integrating existing databases to enable the retention of longitudinal educator data to meet federal No Child Left Behind (NCLB) and other state reporting requirements, to facilitate assignment monitoring, and to conduct high quality program evaluations. CALTIDES will be jointly developed by the CTC and CDE.

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CASEMIS	California Special Education Management Information System	The California Special Education Management Information System (CASEMIS) is a student-level data collection for children receiving special education services.
CBEDS	California Basic Educational Data System	The California Basic Educational Data System (CBEDS) is an annual data collection administered in October. The purpose of CBEDS is to collect information on student and staff demographics. There are three separate forms used to collect this data, the <i>County/District Information Form</i> , the <i>School Information Form</i> , and the <i>Professional Assignment Information Form</i> . The day during which the CBEDS information gets counted is the first Wednesday in October, also known as "Census Day."
CBEDS DEA	California Basic Educational Data System Data Entry Assistant	California Basic Educational Data System Data Entry Assistant software is a tool developed by the CDE to assist district and school site personnel in collecting and reporting aggregate CBEDS information to the CDE. See also <i>CBEDS</i> .
CCE	Concurrent Enrollment (Anomaly)	Concurrent enrollment anomalies occur when a single student appears to be enrolled in more than one local education agency.
CCTC	California Commission on Teaching Credentialing, (AKA CTC)	The California Commission on Teaching Credentialing (CCTC), http://www.ctc.ca.gov/ , works to ensure that those who educate the children of California are academically and professionally prepared. CTC carries out its mandate by: conducting regulatory and certification activities; developing preparation and performance standards in alignment with state adopted academic content standards; proposing policies in credential related areas; conducting research and assessment; monitoring fitness-related conduct and imposing credential discipline; and communicating its efforts and activities to the public.
CDE	California Department of Education	The California Department of Education provides leadership, assistance, oversight, and resources to the California school system so that every student has equal access to a standard's based education. As described in more detail on the CDE website (http://www.cde.ca.gov) their guiding principles include: the belief that all students can learn; all students deserve an equitable opportunity to succeed; all students require a safe, and healthy environment for learning; all students need physical, emotional, and intellectual support from their schools, families, and communities to succeed.
CDIF	County / District Information Form	County / District Information Form is a CBEDS form used for collecting information from district and county offices on the number of classified staff, gifted and talented education, estimated number of teacher hires, high school graduation requirements, and student interdistrict transfers.
CDS	County / District/ School (CDS) Number	County / District / School Number is a number assigned by the CDE that uniquely identifies each local education agency and school.
CSIS	California School Information Services	The California School Information Services Program supports assignment and maintenance of a unique Statewide Student Identifier, assists with electronic state reporting, enables electronic records transfer and builds capacity of local education agencies (LEAs) to implement and maintain comparable, effective, and efficient student information systems to support LEA daily program needs and promote the use of information for educational decision-making by school-site, district office and county staff. For more information, refer to the <i>CSIS Program Charter</i> , <i>CSIS Strategic Plan</i> , and <i>AB107, Chapter 282 of 1997, Item 6110-101-0349</i> . For more information about CSIS go to: www.csis.k12.ca.us/library/default.asp .
	Data Cleansing and Reporting	The process of data cleansing and reporting allows LEAs, through CSIS, to identify problems with their data prior to creating a final data file. During this process, CSIS generates an Import Error Report and a Frequency Distribution Report for the LEA to review to assist them in data editing. Once the LEA has completed the data editing process in SRRTS, CSIS provides the LEA with a downloadable file for the LEA to submit to, for example, a test vendor with the LEA's corrections included.

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	DataGate	DataGate is the CSIS proprietary client component computer software used to prepare data and submit data to CSIS servers. The client software has a complimentary piece to the server side of SRRTS. DataGate accomplishes the following functionality: 1) Web portal access to SRRTS; 2) Interacts with unique secure LEA user certificate to identify and authenticate the user; and 3) Downloads SRRTS Java applets for local LEA computer execution.
DD	Data Dictionary	The Data Dictionary is a foundation document that defines each data element and code set that is collected (or potentially collectible) via SRRTS. Documented in the DD are data element definitions and attributes, element code tables, and a summary of changes from the previous version of the DD. For each fiscal year, a new data dictionary is prepared and then reviewed and approved by the CDE, FCMAT, and State Board of Education. Once approved, the DD is published on the CSIS web site.
DSR	Data Submission Requirements	The Data Submission Requirements are documents prepared by CSIS that assist LEA staff with understanding each data element and codes to be populated for a specific data collection through CSIS, as well as the File Transmission records in which the data are to be included.
ELC	Eligibility in the Local Context	Eligibility in the Local Context is one of the paths to freshman eligibility and entrance to the University of California. Under ELC, the top 4 % of students in each California high school class will be designated UC-eligible based on coursework taken at the high school. Records with transcript information of potentially eligible students can be passed electronically through CSIS to the University of California. For more information about ELC, go to: http://www.ucop.edu/sas/elc/
ELA CST	English Language Assessment California Standards Test	Used to determine whether students who have been redesignated Fluent English Proficient are counted as LEP under the federal rules. Individual students must score at a proficient or advanced level on the California English Language Arts Standards Test for three cumulative years after being reclassified/redesignated as fluent English proficient (RFEP). Need not be three consecutive years.
EL	English Learner	A student in kindergarten through grade 12 for whom there is a report of a primary language other than English on the state-approved “Home Language Survey” and who, on the basis of the state-approved California English Language Development Test (CELDT), has been determined to lack the clearly defined English language skills of listening comprehension, speaking, reading, and writing necessary to succeed in the school’s regular instructional programs. * Known as limited English proficient (LEP) at the national level.
ERD	Exit Reason Discrepancy (Anomaly)	An Exit Reason Discrepancy anomaly indicates discrepancies in enrollment and exit code combinations in the statewide locator database.
FCMAT	Fiscal Crisis and Management Assistance Team (FCMAT)	Fiscal Crisis and Management Assistance Team is an organization that performs many statewide fiscal and technology projects under the auspices of Kern County Superintendent of Schools (KCSOS). FCMAT helps California’s LEAs fulfill their financial and management responsibilities by providing fiscal advice, management assistance, training and other related school business services. For more information, visit http://www.fcmat.org .
FERPA	Family Educational Rights and Privacy Act	The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of student education records. <i>The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.</i> The US Department of Education website contains extensive information regarding FERPA: http://www.ed.gov .
IEP	Individualized Education Program	The Individualized Education Program is a quasi-contractual agreement to guide, orchestrate, and document specially designed instruction for each student with a disability based on his or her unique academic, social, and behavioral needs.
IFEP	Initially Identified as Fluent English Proficient	A student in kindergarten through grade 12 for whom a language other than English is reported on the Home Language Survey and who, upon initial assessment by a California public school using an appropriate state assessment (currently the California English Language Development Test (CELDT)) and from additional information when appropriate, is determined to be proficient in English. To be categorized as I-FEP, a student must have at least some functional proficiency (e.g., some basic comprehension skills) in a language other than English. Also referred to as Fluent English Proficient (FEP).

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HIPAA	Health Insurance Portability and Accountability Act	The Health Insurance Portability and Accountability Act of 1996 (HIPAA) regulations provide protection for the privacy of certain individually identifiable health data, referred to as protected health information (PHI). The Privacy Rule expressly permits disclosures without individual authorization to public health authorities authorized by law to collect or receive the information for the purpose of preventing or controlling disease, injury, or disability, including but not limited to public health surveillance, investigation, and intervention.
LCEN	Language Census (R30)	The Language Census, also known as the R30 or R30-LC, is a data collection conducted by the CDE annually during the spring. It includes data collection from each LEA on students with non-English language backgrounds and data pertaining to English learner (EL) and fluent-English-proficient (FEP) students and other related information.
LEP	Limited English Proficient	A student is considered Limited English Proficient (LEP) for NCLB purposes if the student is either (1) an English learner; or (2) a redesignated fluent-English proficient student and the student has not scored PRO (proficient) or ADV (advanced) three times on the English–Language Arts California Standards Test.
LEA	Local Education Agency	Local Education Agencies include (1) any local education agency as defined in Section 198 of the Elementary and Secondary Education Act of 1965 (20 USC 3381), (2) the owner of any nonpublic, nonprofit elementary or secondary school building, or (3) the governing authority of any school operated under the Defense Dependents’ Education System provided for under the U.S. Defense Department’s Education Act of 1978 (20 USC 921, et seq.). Typically, the term is used to refer to districts, county offices of education and direct-funded charter schools.
MID	Multiple Identifier (Anomaly)	Multiple identifier anomalies occur when a SSID appears to have been issued to more than one student.
NCLB	The No Child Left Behind Act	The No Child Left Behind Act is the reauthorization of the Elementary and Secondary Education Act that occurred in 2001. The NCLB Act included increased accountability for States, school districts, and schools; greater choice for parents and students, particularly those attending low-performing schools; more flexibility for States and local educational agencies in the use of Federal education dollars; and a stronger emphasis on reading, especially for our youngest children. For a full copy of the NCLB Act go to: http://www.ed.gov/policy/elsec/leg/esea02/107-110.pdf and for additional information about NCLB: http://www.ed.gov/admins/lead/account/nclbreference/index.html .
NSLP	National School Lunch Program	The National School Lunch Program is a federally funded program that assists schools and other agencies in providing nutritious lunches to children at reasonable prices. In addition to financial assistance, the program provides donated commodity foods to help reduce lunch program costs. The United States Department of Agriculture (Outside Source) is responsible for overseeing the program nationally. In California, the program is administered by the California Department of Education, Nutrition Services Division.
NPS	Nonpublic, Nonsectarian Agency	Nonpublic, nonsectarian school means a private, nonsectarian school that enrolls individuals with exceptional needs pursuant to an IEP and is certified by the CDE. It does not include an organization or agency that operates as a public agency or offers public service, including, but not limited to, a state or local agency, an affiliate of a state or local agency, including a private, nonprofit corporation established or operated by a state or local agency, or a public university or college. A nonpublic, nonsectarian school also shall meet standards as prescribed by the Superintendent and the board.
OPUS	Online Public Update for Schools	OPUS is a web-based application that allows local educational agencies (LEAs) to request updates to their information in the County-District-School (CDS) database at the California Department of Education (CDE). The previous paper-based CDE Annual Update Sheet (AUS) data collection process that collects school and district physical address and contact information will use the OPUS application to electronically collect the data necessary for the production of the California School Directory. Future enhancements will provide LEAs the ability to report some of the aggregate non-student data that currently resides in the California Basic Educational Data System (CBEDS) and the Consolidated Application (ConApp).
PAIF	Professional Assignment Information Form	Professional Assignment Information Form is a CBEDS form used to collect data on certificated staff specific to district and county offices on their highest education level, racial ethnic designation, gender, birth year, educational service, course assignment, position, teaching credentials, and NCLB reporting requirements.

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	Privacy and Confidentiality	Privacy is the ensuring that individuals maintain the right to control what information is collected about them, how it is used, who has used it, who maintains it, and what purpose it is used for. Confidentiality is the ensuring that information is not accessed by unauthorized persons.
R30	Language Census	The R30 or R30-LC, also known as the Language Census, is a data collection conducted by the CDE annually during the spring. It includes data collection from each LEA on students with non-English language backgrounds and data pertaining to English learner (EL) and fluent-English-proficient (FEP) students and other related information.
RT	Records Transfer	Records transfer is the process of transferring a record from one entity to another. CSIS Records Transfer functionality includes K-12 LEA-to-LEA records transfer and Secondary-to-Postsecondary records transfer, as well as Pre-ID data cleansing services.
RFEP	Reclassified Fluent English Proficient	A student in kindergarten through grade 12 who was originally identified by a California public school as an English learner (EL*) and subsequently redesignated/reclassified, per Ed Code 313, as proficient in English, based on assessment of English proficiency in listening, speaking, reading, and writing as currently measured by the California English Language Development Test (CELDT), teacher evaluation of curriculum mastery, parental opinion/consultation, and student's performance of basic skills, as measured by the California Standards Test English Language Arts, that demonstrates sufficient proficiency in English to participate effectively in a curriculum designed for students of the same age whose native language is English.
SBE	State Board of Education	The State Board of Education is the governing and policy-making body of the CDE. The SBE sets K-12 education policy in the areas of standards, instructional materials, assessment, and accountability. The SBE adopts textbooks for grades K-8, adopts regulations to implement legislation, and has authority to grant waivers of the Education Code. The SBE has 11 members and is appointed by the State Governor.
SELPA	Special Education Local Plan Area	A Special Education Local Plan Area (SELPA) is the service area covered by the local plan for providing special education services to individuals with disabilities in that area under the state and federal law (EC 56195.1). In California, SELPAs may be school districts or county offices of education within particular geographic areas. SELPAs include districts joined together so that they can provide services to students with special needs and that are located geographically nearby and individual districts with large student enrollment that act as their own SELPA. Each SELPA develops a local plan describing how it will provide special education services to its intended students.
SIF	School Information Form	The School Information Form is part of the CBEDS collection and is used to collect data specific to schools on the number of classified staff, school enrollment, high school graduates, enrollment in selected high school courses, career-technical education enrollment, dropouts, alternative education, technology, education calendars, and No Child Left Behind (NCLB) reporting requirements.
SIF or SIFA	Schools Interoperability Framework (SIF)	The Schools Interoperability Framework is the US national kindergarten through 12th grade (K12) specification for modeling educational data and information in an XML format, and a specification for sharing that information between software applications in the educational space. For more information, visit http://www.sifinfo.org/ .
SIS	Student Information System	Student Information System, commonly referred to in CSIS documentation as the Local SIS, describes the computerized systems used by each school district to process student records for such things as attendance, grades, courses, discipline, etc.
SNOR	Student National Origin Report	Student National Origin Report is the form used by California Department of Education to collect the results of the annual count of eligible immigrant students.
SRRTS	State Reporting and Records Transfer System	State Reporting and Records Transfer System is the web-based software application built and operated by CSIS which allows LEAs to securely submit and transfer data electronically across the internet to an intended server, i.e., called DataGate or TestGate, for processing to CDE for assignment and maintenance of the SSIDs, state reporting, and records transfer.
SSID	Statewide Student Identifier (SSID)	The Statewide Student Identifier is a unique student identifier assigned to each K-12 pupil enrolled in a public school program or in a charter school that will remain with the student throughout his or her academic 'career' in the California public school system.